



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Senior Citizens Advisory Board August 21, 2018

1. **Call to Order/Roll Call:** Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 9:03 am. Board Members Present: Chair Goff, Vice Chair Green, Carmichael, Chu, Hayes, Tracey, and Treasurer Hornung, Board Member Excused: Luzaich. Staff Present: Brewer, Rangel, and Tessier.
2. **PLEDGE OF ALLEGIANCE:** Chair Goff led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes. **MSC Green/Hayes.**
4. **ACCEPTANCE OF MINUTES:** **MSC Hayes/Tracey** to accept the minutes of the July 17, 2018 meeting. Approved unanimously.
5. **CONSENT CALENDAR:**
 - a. **Approve:** Treasurer's Report – July 2018
Questions about debit for \$807.25. Going forward Treasurer Hornung will list checks. Cost for repair for deck and bocce ball court still not showing on report. **Brewer** will call finance to find out why and will find out what the actual fund balance is and will bring it back next month.
 - b. **Approve:** Monthly Information and Referral, Class Attendance, Nutrition Site Reports, and Senior Center Historical Front Desk Sign In Data
MSC Hayes/Chu to approve the Consent Calendar and passed with all ayes.
6. **PUBLIC COMMENT:**

Pedro needs to end by 3:15pm so room can get set up by 4pm for Bingo. Doors will be closed until 4pm so no one gets hurt while table and chairs are being arranged. Signs will go up that room is closed until 4pm.
7. **UNFINISHED BUSINESS:**
 - a. Discussion Regarding Draft of Charitable Bequest Program and Review of Draft Brochure – changes made to brochure. Brewer will make changes and bring to next month's meeting for final approval.
 - b. Update on Trash Enclosure Fencing – **Staff Brewer** commented that work will be done by city staff. Cost for total project less taxes and change orders will be \$16,069. Approximately \$3,000 should come from insurance. \$13,000 will come from the Senior Advisory Board Trust Fund. Request to contact Nutrition Site Council to split cost. Restriping project will have less handicapped spaces due to

current code, but same number of spots. **MSC Carmichael/Tracey** to approve up to \$14,000 for trash enclosure project.

8. **NEW BUSINESS:**

- a. Discussion Regarding Annual Presentation to City Council – **Staff Brewer** said this is coming up soon in either September or October. She will put together the slideshow and email it to everyone as a draft. Board member **Hayes** requested that everyone speak about one slide rather than one person doing all the speaking.

9. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** Thank you to Mary, Eva, and Vince for the sports week. Thank you to Nick, Fred, Rich, and Shari for assisting with prepping, transport, cleaning, and barbeque.

On 21st there was a get together with Manny. Thank you for Vince, Rich, Diane, Mart T., Marie, Shari, and Cap Key Club kids for coming out.

Thank you to Mike Stallings for addressing the needs so expeditiously with the kitchen faucet, cleaning out the drinking fountain, replacing the window shades, and removing the trellis.

Complaint about smoking in front of the building. There are signs posted. We will continue to talk to people.

Bench for Ken will be installed by the September 11th dedication of the bench and bocce ball court. Dedication will be at 1:30pm.

10. **ITEMS FROM STAFF:** Jovan Grogan, new City Manager, will come to the next month's meeting along with the new Community Services Director, Joanne Magrini. Gloria Deeter will be back on August 31st.

11. **ADJOURNMENT:** Meeting was adjourned at 10:12am.